

# Career College of Northern Nevada

## Your Right to Know

### Annual Security Report

Students and employees of Career College of Northern Nevada have a right to know about certain crime statistics. In an effort to make our students and employees aware of the rates of occurrence of certain crimes, we will publish those statistics annually. The report will be disseminated to prospective students upon application for admissions and will be disseminated to all currently enrolled students each year by October 1. Applicants for employment will be given a copy of the report upon request. The statistics are located at the bottom of this report.

It is Career College Northern Nevada's policy to gather information about crimes that occur on our campus or involve our staff, faculty and/or students in an effort to assist the local law enforcement authorities in investigating and eventually prosecuting individuals who commit those crimes. The college does not employ campus security officials. However, criminal activity and other emergencies must be reported immediately to the designated school officials in charge of campus security. Those individuals are listed below.

#### Designated Campus Security Officials:

Nate Clark, College President	7:30 am - 5:00 pm (Mon-Fri)
Charles (Chaz) Armstrong, Safety Manager	7:30 am - 3:00 pm (Mon-Fri)
Alberto Jimenez, Academic Dean	8:00 am - 5:00 pm (Mon-Fri)
Evening Education Supervisor (Administrative Office)	11:00 am - 10:30 pm (Mon-Thur)
Weekend Education Supervisor (Administrative Office)	5:00 pm - 10:00 pm (Fri)
	7:30 am - 4:30 pm (Sat & Sun)

If a crime or emergency occurs and one of these designated officials is not available, call 911 and report to your instructor or other staff or faculty member available.

If you witness a crime, it is important to stay calm and take note of information that may assist the authorities in investigating the crime. The police will want a detailed description of the event including a description of the person(s) committing the crime. Note the sex, race, age, height, weight, hair color, clothing, vehicle involved and license plate number and the direction the vehicle was moving. All of this information should be written when possible and provided to the designated school official as well as the Law Enforcement Authorities.

When a designated official receives information about a crime or emergency, they should immediately notify the Law Enforcement Authorities to file a Police Report of the incident. If it is an emergency, they should dial 911. The phone number for the Sparks Police Department to report crime is (775) 353-2231. A copy of any report filed with the authorities must be maintained at the college and should be given to the College President, Nate Clark.

Students who attend evening classes who may leave the building after dark should try to walk out with another person that they know and feel safe with. The college does not have security personnel available and therefore care should always be exercised after dark. If you do not have another person you feel safe with to walk to your car, please find a staff or faculty member to walk you to your car. If in doubt about your safety, please stay indoors until someone can help you. You should never leave the building alone after dark.

#### **Timely Warnings and Emergency Response**

In the event that a situation arises, either on or off campus, that, in the judgment of the College President, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued to students through the college faculty and staff, text, and/or email. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the College may also post a notice throughout the campus on bulletin boards/TV monitors located at each entrance into the building.

In the event of an emergency, either on or off campus, as determined by the College President, an evacuation may be initiated. Notification will be issued through the college faculty and staff, text, and/or email. Remember to remain calm and walk to the nearest exit. Staff will direct students away from any potentially dangerous areas. Do not push others, scream, or run to ensure the safety of all students and staff. CCNN conducts evacuation drills annually. Students not returning to class after the completion of the evacuation drill will be marked absent. A notification will not be issued if, in the judgement of responsible

authorities, compromise efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency.

## **Crime Reporting**

The Sparks Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the Sparks Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to campus security authorities, as identified above. Confidential reports of crime may also be made to Secret Witness at (775) 322-4900. All reports will be investigated. The College does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies. When a potentially dangerous threat to the college community arises, timely reports or warnings will be issued through in-class announcements, the posting of flyers throughout the campus, or other appropriate means as listed above in Timely Warnings and Emergency Response.

## **Policy for Reporting the Annual Disclosure of Crime Statistics**

Career College of Northern Nevada prepares this report annually to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text copy of this report can be located in the office of the Academic Dean. This report is prepared in cooperation with the local law enforcement agencies that have jurisdiction over our main campus building and adjacent surrounding areas. Campus crime, arrest and referral statistics include those reported to the Sparks Police Department and designated campus officials (including but not limited to directors, deans, department heads, and designated staff or faculty). These statistics may also include crimes that have occurred in private residences or businesses. Each year the report is distributed to all prospective students upon enrollment, currently enrolled students, faculty, and staff no later than October 1st. All prospective employees may also obtain a copy from the Business Office.

## **Access Policy**

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all College facilities is by key, if issued, or by admittance via the College President or other designated school official. The college does not maintain campus residences. CCNN has on staff, a person responsible for facility maintenance to ensure that all entrance/exit areas are maintained and free of hazardous situations.

## **Policy Statement Addressing Campus Law Enforcement (For Institutions Whose Officials Do Not Have Arrest Authority)**

Designated Campus Security Officials have the authority to ask persons for identification and to determine whether individuals have lawful business at Career College of Northern Nevada. Campus and Security Officials do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction over the campus. CCNN maintains a highly professional working relationship with the Sparks Police Department. All crime victims and witnesses are strongly encouraged to immediately report the crime to any available Campus Security Official and the appropriate police agency. Prompt reporting will assure timely warning notices on campus and timely disclosure of crime statistics.

## **General Procedures for Reporting a Crime or Emergency**

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the college in a timely manner. This policy focuses on Sparks Police Department because it has legal jurisdiction over the Career College of Northern Nevada campus. To report a crime or an emergency on campus, call SPD at 911 or, (775) 353-2231. Dispatchers are available at these respective telephone numbers 24 hours a day to answer your call. In response to a call SPD will take the required action, dispatching an officer or asking the victim to report to SPD to file an incident report.

This publication contains information about on-campus and off campus resources. That information is made available to provide CCNN community members with specific information about the resources that are available in the event that they become the victim of a crime. The information about “resources” is not provided to infer that those resources are “reporting entities” for CCNN. Crimes should be reported to the Sparks Police Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

## Crime Prevention and Security Awareness Campaign

Career College of Northern Nevada's students are required to take a course as part of their program requirement regarding crime prevention and security awareness. The course is part of the curriculum for Welding in WLD101, HVAC/R students in ACR152, Pharmacy Technician students in SSK101, and all degree programs in SSK100. The course covers topics such as diversity, sexism, sexual harassment, and students with disabilities, alcohol, tobacco and drug. Course content also includes bystander intervention and information regarding CCNN policies and procedures after a sex offense occurs. The course also covers protecting yourself against rape, domestic violence, dating violence, stalking and avoiding sexually transmitted disease.

## Policy on Alcoholic Beverages and Controlled Substances

Career College of Northern Nevada is committed to being a drug-free campus. We have adopted a ZERO Tolerance Policy. This means One Strike, You're Out. Use, possession, and distribution of illegal drugs and/or alcohol is strictly prohibited on campus and at school sponsored events. If anyone is caught using, possessing, or distributing drugs and/or alcohol on campus or off campus at a school sponsored event they will be dismissed from class immediately. Possession of a controlled substance will also be reported to the Sparks Police Department and every effort will be made to assist the police in eventual prosecution.

Listed below are counseling and resource centers for addiction. If a student is found to use illegal drugs and/or alcohol, and the student voluntarily seeks counseling for their addiction, they may be allowed to remain in school at the discretion of the College President. If, after counseling, a student is found to possess or be under the influence again, they will be permanently dismissed from class. Every effort will be made to assist the student in becoming drug and alcohol free if the student chooses to seek counseling.

Any staff, faculty member or student found to be supplying alcohol to another student who is under the legal age for drinking as defined by Nevada State Law (21 years of age) will be reported to the Police and that person will be subject to disciplinary actions which may include expulsion from class and/or termination of employment.

## What should you do if you are a victim or witness to a crime?

Inform the President of Career College of Northern Nevada or other designated official and/or the Sparks Police Department as soon as possible.

Information required of you when you call Sparks Police Department

1. Your name and location
2. Description of the event, briefly--where, when, how, and who is involved
3. State if crime is in process or already performed
4. Description of the suspect(s) - sex, race, age, height, weight, hair color and length, distinctive characteristics such as scars, tattoos, etc.
5. Description of vehicle(s) - color, make, model, year, license plate number and state, direction of movement, and any special characteristics.

## Preventing and Responding to Domestic Violence, Dating Violence, Sexual Assault and Stalking

### What should you do if you are a victim of a sex offense (forcible or non-forcible)?

The following are steps that should be taken if you become victim of a sex offense:

1. **Go to a safe place.** If you are in a vulnerable area, it's important that you go to a safe location--for example, your home (with locked doors and windows!), a friend's home, a locked car, or a place where there are a lot of people.
2. **Decide if you want to report the assault to the police.** If you decide to report the assault to the police, first call the police and then go to the hospital. To contact the police, call 911, 24 hours a day. Any one of Career College of Northern Nevada's staff can assist you in reporting the incident to the proper authorities. Call a support person either a friend or a rape counselor, to be with you at the police interview. Although questioning is embarrassing, please remain calm as the questioning is necessary.

3. **Get assistance.** Contact one of the following organizations that can assist you in getting medical attention and provide emotional support. A third, detached party can help sort through the feelings and assist the police in apprehension and possible conviction of the assailant.
  - a. Rape Intervention Crisis Call Center (775) 784-8090
  - b. Sexual Assault Response Advocate (775) 883-7654
4. **Get medical attention immediately.** The primary purpose of the medical examination following a sexual assault is to check for physical injury and/or the presence of sexually transmitted diseases or pregnancy as a result of the assault. A secondary, but not mandatory, purpose of a medical examination is to aid in a police investigation and legal proceedings. The people at the hospital know exactly what to do and what is needed to preserve evidence. Insist on a hospital examination and know the name of the examining doctor in case you go to court.
5. **Don't bathe or douche.** Bathing or douching might be the first thing you want to do, but don't if there is a possibility that you may want to report the incident to the police. You literally might be washing away valuable evidence. Wait until you have a medical examination.
6. **Save your clothing.** It is all right to change clothes, but save what you were wearing. Your clothing could be used as evidence for prosecution. Place each item of clothing in a separate paper bag for the police.

Remember the importance of preserving evidence if you are raped. Clear your mind of the attack and try to visualize the attacker so that you can write down facts for the police. This is very difficult because of the emotional trauma, but it is imperative for law enforcement officials to eventually get to an arrest and conviction.

Facts the police need are:

1. Attacker's physical description and speech
2. Physical evidence such as fingerprints, body fluid samples, and bite marks, etc...
  - Do not bathe or wash your hands, and if you change your clothes, save them as described above. Emotionally these are the first things a rape victim may want to do after an attack.

Students who become victim to an alleged sex offense may request that their academic situation be changed to assist them in dealing with the emotional trauma of the assault. If accommodations are available, the college will assist the student/victim in making those changes.

## **How can you help someone who has been sexually assaulted?**

In the aftermath of a sexual assault, an individual may be experiencing fear, insecurity, and frustration. You can play an important role by providing reassurance and support.

It is important to allow the person to reflect upon what has happened and to share some of his or her feelings. Do not press for details. Listening is one of the best things you can do.

If the person has not received medical attention, encourage him or her to do so. For additional support, call the advocates listed above under Get Assistance. The advocate can help find a person to accompany you and the individual to the medical facility and expedite medical attention.

Although it is only natural to want to give advice, avoid trying to control the situation. A sexual assault victim needs to regain control and must be allowed to make his or her own decisions. The victim needs to know that he or she will not be judged or rejected by you.

Try not to let your feelings get in the way of helping the victim. Remember, the victim's reactions may be different from yours. Sometimes friends or family members take the sexual assault of a loved one personally, almost as if the assault had happened to them. They feel resentment or anger. You may experience some strong feelings yourself. It is very important to realize that you, too, are responding to an unwanted crisis.

Never approach the accused! Leave that to the police if the victim chooses to report the incident.

## **Nevada Sex Offender Registry**

Under the provisions of NRS 179B.250, the public is authorized to gain access to certain sex offender information. Information can be obtained through the Internet at [www.nvsexoffenders.gov](http://www.nvsexoffenders.gov) This database contains public record information on offenders classified as sexual offenders under Nevada law because of a conviction for a sex-related crime.

This information is made available to interested citizens to help them educate themselves about the possible presence of such offenders in their local communities. The placement of information about a convicted sex offender in this database is not intended to indicate that any judgment has been made about the level of risk a particular offender may present to others. This information is made available to assist interested persons in forming their own risk assessments based on the offender's personal circumstances and conviction history. For further information or assistance you may contact the Sex Offender Registry at (775) 684-6262.

### **Victim rights for victims of domestic violence, dating violence, sexual assault, and/or stalking**

If you are a victim of domestic violence, dating violence, a sexual assault, and/or stalking, report the offense to a Campus Security Official (listed above). You have the option to report the incident to SPD and a Campus Security Official can help you do so. **Incidents will be recorded in publicly available records including the institutional crime log and Clery Act reporting and disclosures, without inclusion of personally identifying information about the victim.**

Victims will receive written notification of the services available such as agencies for counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and financial aid. The victim will also receive written notification of options available for changes in academic situations. If the accuser wishes to have accommodations such as schedule changes made, they have the right to request such accommodations from the Academic Dean. These options will be afforded any victim, regardless of whether the victim reports the crime to Campus Security Officials or law enforcement. **Confidentiality is maintained on any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.**

### **What if you are accused of a crime?**

If you are accused of a crime, you will be subject to police questioning. If, after police-questioning, you are charged with a crime, the College President will determine if you are subject to any disciplinary actions at the college. If it is determined that the safety of others may be jeopardized, you may be suspended from class until such time that your guilt or innocence has been determined. If you are convicted of a crime on campus or off-campus, school activities, or a crime involving other students or staff or faculty members, you will be dismissed from school. You and the victim have a right to have others present at any disciplinary proceedings. Both the accused and the accuser will be informed of the outcome of the proceedings if they deal with an alleged sex offense, domestic violence, dating violence, or stalking.

Any and all evidence obtained during our investigation will be considered during the disciplinary proceedings. Accusations made by an accuser will be considered; however, accusers should note the names and contact information of any witnesses to the crime. Witness statements will generally add validity to the accusations. The college employs video surveillance systems throughout portions of the facility but students should not rely on this equipment to capture evidence of the crime as the video surveillance equipment is generally only located in very public portions of the facility and is designed solely for capturing theft incidences. If video evidence is secured by the college it will be preserved as evidence and used against the accused in the proceedings.

The accused will be notified of accusations made and will have an opportunity to provide evidence to support their innocence. A disciplinary proceeding includes prompt, fair, and impartial processes from the initial investigation to the final result. Disciplinary proceedings will be conducted by officials who receive annual training on issues related to dating violence, domestic violence, sexual assault, and stalking and annual training on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability. Anonymity cannot be preserved for the accuser if it is expected that the college take disciplinary action against the accused.

Evidence of certain crimes will be turned over to the Sparks Police Department or other Law Enforcement Authorities as deemed necessary. If an accused is convicted by local Law Enforcement Officer the college will take disciplinary action against the convicted student based on that conviction and may waive any disciplinary proceedings mentioned above.

### **Notification of Outcomes of Investigation or Proceedings**

Both the accuser and the accused will be notified of the results of investigations or proceedings. Students have a right to appeal any decision made by the college that adversely affects the student. In cases involving domestic violence, dating violence, sexual assault, and stalking, both the accuser and the accused will be notified simultaneously, in writing, the results of investigations or proceedings.

code will be considered for termination from the College.

**Appeals**

Students who are subject to disciplinary actions for any reason have a right to appeal the college's decision that resulted in the disciplinary action. Appeals will be considered when the student submits evidence in writing that the college's decision was based on inaccurate or erroneous information. The student will be informed of the decision of the Appeals Committee in writing within 15 days of submitting the appeal. If the disciplinary decision is over-turned the student will be reinstated as a current student. Both the accused and the accuser will be notified of the decision of the appeals committee.

Decisions of the appeals committee will be final.

Compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA)

**Crime Prevention Tips for Students**

The following crime prevention tips and suggestions are presented to the students of Career College of Northern Nevada in an effort to ensure every person on campus enjoys a safe and secure environment.

**General**

All students are encouraged to immediately report any criminal activity, emergency situation, or suspicious person(s) on school premises to a school official or staff member.

Students are advised not to get physically involved in any potentially dangerous situation. Remain a safe distance from any problem area.

In the event of an emergency, follow all instructions of the school official or staff member coordinating response activities.

**Personal Safety**

Always attempt to park vehicles and walk to and from the building in well-lit and traveled locations. Avoid obscure areas, especially after the hours of darkness.

If there is a suspicious person or activity outside the building, or if apprehensive about walking to your vehicle at night, request an escort by a capable staff member.

Avoid conflict or hostility with other persons on campus. Should a problem occur, leave the area and seek assistance from a school official or staff member.

Always conduct yourself in a professional and prudent manner. Do not get involved in any activity that could result in disciplinary actions or criminal prosecution.

**Property Protection**

Never leave personal property or valuables unattended on campus. Personal property should remain with you or locked in a secure place, such as the trunk of your vehicle.

School property is here for the benefit of students and employees. Students are encouraged to monitor school property for misuse or potential theft. If a problem or vulnerability is observed, report the situation to a school official or staff member.

**Weapons Policy**

Weapons such as guns or firearms, knives, martial arts weapons, or any other objects designed to inflict bodily harm are not allowed on campus or at off-campus activities for any reason. Any person found to be in the possession of a weapon on campus will be asked to leave the premises at once. Any threatening activity that involves the use of a weapon will be reported to the Sparks Police Department

**Resources/Useful telephone numbers:**

Emergency	911
Al-Anon Family Group (Alcohol)	800-356-9996
Alcohol and Drug Help-line	800-821-HELP
Boys Town National Hotline	800-448-3000
National Council on Alcoholism	800-622-2255
National Domestic Violence	800-799-7233
National Institute of Drug Abuse	800-662-HELP
National Rape Crisis Hotline	800-656-HOPE
Nevada State Mental Health Counseling Center	775-688-2001
Secret Witness	775-322-4900
Sparks Police Department	775-353-2231
Suicide Prevention / Crisis Call Center	775-784-8090
UNR Psychological Service Center	775-784-6668
Washoe County District Attorney, Victim-Witness Asst	775-328-3210

**Major crimes reported at or near 1421 Pullman Drive:**

Criminal Offenses	2018	2017	2016	2015	Totals
Murder and non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Hate Crimes	2018	2017	2016	2015	Totals
Murder and non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Intimidation	0	0	0	0	0
Larceny-Theft	0	0	0	0	0
Simple Assault	0	0	0	0	0
Destruction, Damage, or Vandalism of Property	0	0	0	0	0
VAWA Offenses	2018	2017	2016	2015	Totals
Domestic Violence	0	0	0	0	0
Dating Violence	0	0	0	0	0
Stalking	0	0	0	0	0
Arrests	2018	2017	2016	2015	Totals
Weapons possession	0	0	0	0	0
Drug law	0	0	0	1	1
Liquor law	0	0	0	0	0
Referrals	2018	2017	2016	2015	Totals
Weapons possession	0	0	0	0	0
Drug law	0	0	0	0	0
Liquor law	0	0	0	0	0

Information was obtained from the Sparks Police Department. Report begins 01/01/2013 and ends 12/31/2015. The information represents criminal activity reported to the Sparks Police Department between the 1200 to 1600 block ranges of Pullman Drive. CCNN removed 0 unfounded crimes. Crimes can only be considered unfounded by law enforcement officials. CCNN maintains an internal crime log with criminal activity reported to Campus Security Officials. The crime log is available in the President's office upon request.

## Key Definitions

**Aggravated Assault** - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious injury if the crime were successfully completed.)

**Arson** - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Consent** - Consent is when someone agrees, gives permission, or says "yes" to sexual activity with other persons. Consent is always freely given and all people in a sexual situation must feel that they are able to say "yes" or "no" or stop the sexual activity at any point.

**Dating Violence** - violence committed by a person

- who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - \*the length of the relationship;
  - \*the type of relationship; and
  - \*the frequency of interaction between the persons involved in the relationship.

**Destruction/Damage/Vandalism of Property** - To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Domestic Violence** - A felony or misdemeanor crime of violence committed by:

- a current or former spouse or intimate partner of the victim,
- a person with whom the victim shares a child in common,
- a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- a person similarly situated to a spouse of the victim under domestic or family violence laws of the jurisdiction receiving grand monies [under VAWA] or,
- any other person against an **adult** or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction

**Drug Abuse Violations** - The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

**Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental capacity.

**Incest** - Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Intimidation** - To unlawfully place another person in reasonable fear of bodily harm through use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Larceny/Theft** - The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Liquor Law Violations** - The violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Motor Vehicle Theft** - The theft or attempted theft of a motor vehicle.

**Murder and Non-negligent Manslaughter** - The willful killing of one human being by another

**Proceeding** - a course of action; a procedure

**Rape/Sexual Assault** - subjects another person to sexual penetration, or who forces another person to make a sexual penetration on himself or herself or another, or on a beast, against the will of the victim or under conditions in which the perpetrator knows or should know that the victim is mentally or physically incapable of resisting or understanding the nature of his or her conduct

**Result** - any initial, interim and final decision by any official or entity authorized to resolve disciplinary matters within the institution

**Robbery** - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Simple Assault** - An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Stalking** - engaging in a course of conduct directed at a specific person that would cause a reasonable person to  
-fear for his or her safety or the safety of others; or  
-suffer substantial emotional distress

**Statutory Rape** - Sexual intercourse with a person who is under the statutory age of consent.

**Weapons: Carrying, possessing, etc.** - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Career College of Northern Nevada Annual Security Report  
Drug and Alcohol Abuse Prevention Policy  
Acknowledgement/Certification

Please initial and sign the following statements to acknowledge and certify your participation and understanding of the Career College of Northern Nevada Annual Security Report and the Drug and Alcohol Abuse Policy.

\_\_\_\_\_I have read and fully understand the contents of the Career College of Northern Nevada's Annual Security Report and Drug and Alcohol Abuse policies. I also understand that any violation of these policies may result in my expulsion from Career College of Northern Nevada, fines and imprisonment.

\_\_\_\_\_I certify that, as a condition of my enrollment and participation in an academic program at Career College of Northern Nevada, I have not and will not engage in the unlawful manufacture, possession, use, or distribution of illicit drugs and/or alcohol.

\_\_\_\_\_  
**Student's Name (Print)**

\_\_\_\_\_  
**Social Security Number**

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**